**Career Training for a Sustainable Future**

**Summer High School Internship**

**We are pleased to offer a 7-week paid internship for highly motivated Indian River County students from low-income families.**

**About the ELC:** The mission of the Environmental Learning Center, a not-for-profit nature center located in Vero Beach, FL, is “to educate, inspire and empower all people, to be active stewards of the environment and their own well-being.” Now in its 32nd year, the organization serves on- and off-site nearly 20,000 children and adults annually through school excursion, camp, adult education, professional development, special event and other programs. Its 64-acre campus is surrounded on three sides by the Indian River Lagoon, an estuary of national significance, and is 1.4 miles from the Atlantic Ocean. The campus includes native plant gardens, an interactive museum including aquaria and touch tank, pontoon boat and canoes, children’s nature play area, visitor center, gift shop, picnic facilities, and more. One and a half miles of raised boardwalks, trails, docks and elevated lookout stations with educational signage and a wireless audio tour allow guests an educational first-hand experience of mangrove forests and the lagoon.

**Scope of Internship:** Summer 2020 is shaping up to be an exciting season for growth and learning. The Environmental Learning Center (ELC) seeks motivated interns with multi-disciplinary interests to learn and explore careers leading to a more sustainable future through working with staff and volunteers in teaching camps for children, designing interpretive guest experiences, marketing and communicating our organization’s activities to the public, maintaining the large display public aquaria and touch tank, assisting in general guest services, conducting ecological field research, and receiving mentoring from our nature center staff in all manner of operations.

**Eligibility:** This internship is open to high school students of at least 16 years of age by June 1st, 2020, who qualify for free and reduced lunch, and are eligible for work in the United States.

**Commitment: Monday, June 1st through Friday, July 17th, 2020. Week one is a training week and is mandatory. Work schedule varies but adds up to a total of 24 hours per week and generally consists of three 8-hour days each week.**

**Compensation, Food, and Transportation:** This is a paid internship for $8.56 per hour. Breakfast and lunch are provided onsite each day, as well as needed field research supplies. If in need of transportation to and from campus, arrangements will be made. ELC is not on a GoLine stop.

**Application Deadline: Wednesday, April 1st, 2020.**

**Application Procedure: Complete the application form and email it along with supporting documentation (see application components below) to Amy Shea, ELC Environmental Educator, at** [Amy@discoverelc.org](mailto:Amy@discoverelc.org)**.** Contact Amy via email or at 772-589-5050 ext. 106 with any questions.

**Application Components:**

1. Completed Application Form.
2. One page essay describing career interests.
3. Two letters of reference from teachers or coaches (no relatives please).

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Last First Middle*

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*Number Street City State Zip*

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Area Code and Number*

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Number Street City State Zip*

Have you ever been employed by ELC? 🞏 Yes 🞏 No If yes, date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

High School Name and Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

High School years completed at start of internship: 1 2 3 4

Anticipated Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is your interest in nature and the environment?
2. What do you hope to learn through the internship program at the Environmental Learning Center?
3. Please describe any experience you have working with and mentoring younger children.
4. Please list any extracurricular (including sports, clubs, or organizations in which you are, or have been, involved), volunteer, leadership, or community activities you participate in or have participated in:
5. Please describe any special skills, interests, or hobbies you have:
6. Please list any special awards or honors you have earned:
7. Is there anything additional you would like to share with the intern selection committee?
8. How did you hear about this opportunity?
9. **Essay:** In one page, please share your career interests and goals. How will your internship at the Environmental Learning Center help your career path?

**Eligibility Requirements:**

1. Are you legally eligible for employment in the US? 🞏 Yes 🞏 No
2. If accepted to the internship, do you need assistance with transportation to and from campus?

🞏 Yes 🞏 No

1. Do you receive a free or reduced-cost lunch?\* 🞏 Yes 🞏 No

*or*

Does your parent or guardian qualify for Assistance Programs (e.g. SNAP or TANF)?\* 🞏 Yes 🞏 No

\* **This form must be accompanied by proof of one of the following:**

***(****Please check which)*

🞏 Enrollment in the Free and Reduced Lunch Program of your school

🞏 Enrollment in the Food Assistance Program (SNAP)

🞏 Enrollment in the Temporary Cash Assistance for Needy Families (TANF) Program

*More information on current gross household income meeting federal guidelines for free or reduce price meals can be found at:* [*https://www.isbe.net/Documents/HEA-68-06.pdf*](https://www.isbe.net/Documents/HEA-68-06.pdf)

By my signature below I certify that all information in this application is accurate to the best of my knowledge. I authorize the Environmental Learning Center to seek verification as needed during the selection process.

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Signature Date